

Corsham Community Area Network

Annual Workplan 2010/11

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2010/11, please complete the form below.

| CAPA commitments | Proposed initiatives and activities |
|---|---|
| <p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p> | <p>CCAN Steering Group Nominations to be sought from community groups & organisations and Steering Group to be appointed at an AGM in July.</p> <p>Support for CCAN New Co-ordinator (with expanded remit & increased hours) appointed in March 2010 by selection committee after advertising post widely.</p> <p>Action Groups The two groups run in partnership with Transition Community Corsham (TransCoCo) to address the high priority areas of Transport & Environment will continue to pursue their Action Plans.</p> <p>New Groups Through plans for more direct engagement in 2010/11, we will explore the degree of interest in setting up new Action Groups as issues arise or opportunities present themselves. In particular the evidence from the Joint Strategic Needs Assessment may drive a new group on Health & Social Care.</p> <p>WfCAP We will continue to support WfCAP and will be appointing representatives to attend the new WfCAP Forum.</p> <p>Developing the Partnership Over a six month time frame we are planning community events (<i>see below</i>) to improve links & communications and develop new partnerships – the results will help shape a further plan of action for the second half of the year and allow us to further update the Community Plan & identify new local priorities. A new website will also help to raise the profile and provide a useful community resource.</p> |

Please post your Annual Workplan and Claim Form for running costs to:
 Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
 County Hall, Trowbridge BA14 8JN

Accountability

"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."

Community Accountability.

The Steering Group recognise that the Network must become more visible and has to increase awareness across the Community Area.

CCAN is visible and accountable through the Area Board and the Network would like to work with the Board and Community Area Manager to enhance the role and accountability of the Partnership in local decision making.

A new website will allow publication of minutes of meetings and greater transparency in work plans to further improve accountability.

Community Engagement

We plan two stakeholder events during the Summer to connect with:

- Town & Parish Councils
- Community Groups & Commercial Partners

The results will help us explore what's already happening and shape our plans for the future.

In addition we aim to use events already in the community calendar such as markets and festivals to promote the Network and to consult directly.

An Autumn event around the Community Plan or a specific theme is also being considered.

Promoting the Network.

Our aim is to increasingly promote the Network as the direct link to and from the community area for partner organisations and as a means of addressing and adding weight to local issues before making application to the Board and Council.

We will use the evidence of the Bus Stop Audit and Keep Corsham Cosy to promote the benefit of a measured and researched approach to Council providing successful outcomes for the wider community.

A good link has been established with the local newspaper to both publicise events and achievements and the plans to create a community website will further increase awareness and interest.

Support of the local community.

CCAN has an established credibility with the Area Board, with the Corsham Town Council and with Wilts Council but we need to continue to raise the profile within the wider community by publicising successes and motivating local action.

Please post your Annual Workplan and Claim Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
County Hall, Trowbridge BA14 8JN

Communication

"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."

Communication with the wider community.

We will continue to use occasional newsletters and to place articles in other local publications to provide an account of our activities to date and to encourage wider involvement.

We also plan to produce a CCAN publicity pamphlet and to better use the media for press releases and placed articles.

CCAN Website

We have carried over funding to develop a website that we intend to use as a community resource with links that can help the community help itself. For example, we want to encourage our community area to make use of the Issue Reporting system; and to encourage a wider spread of groups to access community grants.

Affiliated Organisations.

We do not claim to have any formal affiliations but we do have direct links with other organisations through the personal involvement of Steering Group members and engagement of partner agencies on the Steering Group.

Notably:-

- Colerne Parish Council
- Corsham Area Development Trust
- The Corsham Civic Society
- Corsham Town Council
- Extended Schools Service
- Library Service
- MoD
- Neighbourhood Policing Team
- NHS Wiltshire
- The Pound Arts Centre
- TRANSCoCo
- Wiltshire Council
- Wilts Fire Service

Communications Database.

We plan to move on from a 'mailing list' of some 60 local organisations to develop a 'smart' database. We will use this as a starting point for establishing a genuine network of local organisations and groups, using more electronic means where appropriate and facilitating a two-way exchange of relevant information, skills and ideas.

We continue to use the offices of the Community Area Manager to distribute information across a database of over 400 contacts.

Over 1400 people attended inaugural launch events and we

Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
County Hall, Trowbridge BA14 8JN

| | |
|---|--|
| | <p>retain a database of over 600 names from this initial activity. A major piece of work is to validate and update all of these database sources. Our intention is to create a network of networks to link across the community area.</p> <p>We recognise though that personal networking on the part of the Steering Group is still the most effective form of communication and means of soliciting involvement.</p> |
| <p>Consultation <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p> | <p>Consulting the Community</p> <p>The community events planned for June and July this year will bring CCAN & Area Board Members together with the Town and Parish Councils and their planners and then with a wider Stakeholder Group. Both events are aimed at raising awareness, exposing issues and identifying opportunities.</p> <p>An Autumn event will be planned around a specific theme (or themes) from the Community Plan</p> <p>Meetings with Partners</p> <p>We intend to attend meetings at each of our Parish Councils to both promote awareness and to consult directly. Other meetings will be arranged to pursue a more active dialogue, further partners and co-ordinating forums (e.g. schools)</p> |
| <p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p> | <p>Developing The Community Plan</p> <p>The plan format is designed to be flexible, and changes can be made to keep it a dynamic document. We are not seeking a major update to the Plan in the first half of this year but in consultation with our Town and Parish Councils and Stakeholders we intend to review the priorities for action and to assess where local issues can best be supported and to identify areas where further research is called for.</p> <p>The recent Joint Strategic Needs Assessment has provided current evidence of strengths, weaknesses and opportunities across the community area and we hope to set up a Health & Social Care Action Group.</p> |
| <p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p> | <p>Championing & Delivering Projects</p> <p>The partnership with Transcoco has been fruitful, and support from the Area Board & Corsham Town Council for various initiatives has helped with action to implement suggestions for change – on bus stops, cycle routes, energy efficiency, etc.</p> <p>We want to build on the work of the Transport and Environment Action Groups, including providing some administrative support to keep up the momentum.</p> <p>We shall also be looking for new partnerships along similar lines to move forward on other key areas identified in the</p> |

Please post your Annual Workplan and Claim Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
County Hall, Trowbridge BA14 8JN

| | |
|--|--|
| | <p>Community Plan or through our engagement programme.</p> <p>What do we expect to achieve this year?</p> <p>We fully expect to establish an effective website and to create a working contacts database as part of our awareness strategy.</p> <p>We will build on the 2 consultation events already planned to stage at least 1 more event, probably in the Autumn, to update priorities and refresh the Community Plan.</p> <p>We will support and encourage the established Transport and Environment Action Groups providing direct admin support to take pressure off of respective group leads.</p> <p>We will continue to work with the Council on the recommendations from the Bus Audit and possibly extend its scope to bus routes.</p> <p>We will attempt to establish a Health Action Group to address issues from the JSNA.</p> <p>We will work with the Area Board, the Community Area Manager and WfCAP to promote and firmly position CCAN and the Community Plan within the local decision making process.</p> <p>We will develop supporting publicity and display material to make CCAN more visible through local level meetings and public events.</p> <p>We will seek to develop partnership opportunities across the community area and establish closer relationships with established forums and groups.</p> <p>Funding.</p> <p>CCAN have carried over funding from their 2009/10 allocation which is earmarked for the development of the website and support to the June and July events.</p> <p>Application will be made to the June Area Board for funding for the first 6 months of this year based on plans to increase support to the Action Groups and to further develop links with the Town and Parish Councils and the wider stakeholder group. Further application will be made in October reflecting any additions to the themed action groups, plans for specific community events and any changes to priorities.</p> |
|--|--|

Please post your Annual Workplan and Claim Form for running costs to:
 Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
 County Hall, Trowbridge BA14 8JN